

## KEY DETAILS

### DATE AND TIME

Perth, WA  
18<sup>th</sup> - 20<sup>th</sup> Nov 2019  
9:00 am - 4:30 pm  
Registration at 8:30 am for a 9:00  
am  
start

# Implementing AS ISO 22301 Training Course and Certification Exam



This 3-day course on 'Implementing AS ISO 22301' is designed to expose the participant to all aspects of a BCM programme and provide a solid "how to" guide for building a business continuity programme for all types of organisations.

Student activities are included throughout the course and are designed as knowledge checks to reinforce lesson materials and to provide attendees with hands-on activities that will enable them to become familiar with, and apply, these principles in their jobs.

Included in the course materials are case studies, multi-media, small group activities, games, and takeaways (e.g. sample policies, a BIA/Risk Assessment tool, case study, Open for Business Toolkit, multi-media, templates that meet AS ISO 22301 requirements, and more). This course also includes content from ISO 22313, 22317, 22318, 22320, 22398, and 31000.

## CREDENTIALS



The ISO 22301 Lead Implementer certification exam is included in the course fee. The exam may be taken online after the course. The exam is a combination of multiple choice and short-answer problem solving. To earn the certification requires a score of 75% or higher in each competency area.

Students will earn 2.1 Continuity Education Units (CEUs) from this course.

## WHO SHOULD ATTEND



Those who are new or current professionals interested in either developing a career in BCM, seeking certification, or for those professionals responsible for developing a BCM programme for their organisation

## UPON COMPLETION OF THIS COURSE, PARTICIPANTS WILL



Have a detailed understanding of the requirements of AS ISO 22301



Have the knowledge to implement BCM in the context and framework of their own organisation in accordance with the requirements of AS ISO 22301

## KEY TOPICS

### Leadership & Governance

- ⊙ The BCMS—Purpose & Value
- ⊙ Leadership Commitment
- ⊙ The BCM Policy
- ⊙ Roles, Responsibilities, & Authorities

### Planning & Programme Management

- ⊙ Project Management
- ⊙ Setting the Scope & Objectives
- ⊙ Managing Change
- ⊙ Documentation

### The Business Impact Analysis

- ⊙ Purpose & Types
- ⊙ Methodology
- ⊙ Analysis
- ⊙ Reporting / Communicating

### The Risk Assessment

- ⊙ Purpose & Types
- ⊙ Methodology
- ⊙ Analysis
- ⊙ Reporting / Communication

### Determining & Documenting the Strategy

- ⊙ Protecting Prioritised Activities
- ⊙ Determining Resource Requirements
- ⊙ Documenting the Strategy

### Implementing the Procedures

- ⊙ Documentation Requirements
- ⊙ Incident Response Structure
- ⊙ Communication Procedures
- ⊙ Business Continuity & Recovery Procedures

### Checking the Procedures

- ⊙ Awareness Needs
- ⊙ Competency Requirements
- ⊙ Exercise Programme

### Performance Evaluation

- ⊙ BCM Programme Maintenance
- ⊙ Internal Audit & Self-Assessment
- ⊙ Management Review
- ⊙ Improvement

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## About ICOR

ICOR is an international non-profit education and credentialing organisation created to bring together the many silos, industries, and separate bodies of knowledge that individually support resilience into one profession entitled, "Organizational Resilience."

Recognized globally for its vendor-neutral, standards-based education programs, ICOR's certification competency areas align to specific jobs or job areas in the resilience and continuity of operations workplace. ICOR education program is designed to support the ICOR Resilience Framework and specific to the disciplines that support the Framework.

## About Riskwest

Riskwest is a specialist management consulting firm providing advisory services in risk management and business continuity to a broad range of corporate, government and community service organisations in Australia and across Asia.

Our services are supplemented by a comprehensive selection of training programs that are developed and delivered by practitioners with extensive hands-on experience in multiple sectors, including financial services, mining, oil and gas, petrochemicals, utilities, transportation, logistics, government, and community service organisations.

We are Licensed Training Partners of the Business Continuity Institute (BCI) and International Consortium for Organisational Resilience (ICOR), and authorised to deliver their certification training courses and examinations.

## Contact information

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## COURSE REGISTRATION

### COURSE FEE

AUD 2,740 per person

Fee Includes GST, course handouts, morning tea, lunch, and afternoon tea.

In-house training available. Quotation upon request.

Register online with

**Eventbrite**

<https://www.eventbrite.com.au/e/icor-implementing-as-iso-22301-training-course-certification-exam-perth-2019-tickets-54745460145>

### VENUE

Forrest Centre Conference Facility  
Suite 2, Level 14,  
221 St Georges Terrace  
Perth WA 6000

### RSVP

Please register by  
**11<sup>th</sup> November 2019**

## TERMS AND CONDITIONS

Riskwest reserves the right to make any amendments to the course, change the instructor, or cancel the course due to unforeseen circumstances.

If the course is cancelled, the course fees will be fully refunded. A replacement is welcomed if a participant is unable to attend the course. Cancellation will carry a 30% service charge if made in writing up to 5 working days prior to the start of the course. Regrettably, no refund can be given if cancellation is made less than 5 working days prior to the start of the course, for "no show", or absence from part of the course.